

General Risk Assessment Form

Date: (1) 01-03/12/21	Assessed by: (2) N Hutchings	Checked / Validated* by: (3) S Holden	Location: (4) University of Manchester campus	Assessment ref no: (5) UCU_December_21_strike	Review date: (6) Valid for these days only
Task / premises: (7) This RA covers events during UCU industrial strike action occurring on University of Manchester campus and a march down Oxford Road.					

Result : T = trivial, A = adequately controlled, N = not adequately controlled, action required, U = unknown risk

Activity (8)	Hazard (9)	Who might be harmed and how (10)	Existing measures to control risk (11)	Risk rating (12)	Result (13)
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<p>Pickets outside buildings, marching on Oxford Road, in-person teach-outs and other events</p>	<p>Transmission of COVID-19 from infectious individuals</p>	<p>Staff, students, visitors and any close contacts - Infection of respiratory illness</p>	<p>All personnel coming onto campus must be free from COVID-19 symptoms and not be under any self-isolation or quarantine order.</p> <p>UCU strongly encourages all those that are eligible to get vaccinated before coming on to campus.</p> <p>UCU recommends all coming on to campus take a lateral flow test each day before picketing. Free lateral flow tests can be ordered from the NHS app or website or are available to pick up from any food on campus outlet.</p> <p>If the lateral flow result is positive, do not come on to campus, order a PCR test via the NHS app or website.</p> <p>Any UCU member who have had a positive Covid-19 test or are isolating/quarantining should report using this online form.</p> <p>For those travelling in on public transport follow the government guidance on safer travel guidance for passengers.</p> <p>Face coverings should be worn indoors (unless medically exempt) and are strongly encourage wearing of face covering outdoors, where social distancing isn't possible. UCU have provided branches with a supply of cloth face masks for use by pickets. Please also note that FFP2 or FFP3 masks will offer improved protection to the individual in higher risk situations (these are not provided). The University offers disposable 3 ply surgical masks (EN14683 Type IIR) which can be picked up at the Students' Union (SU).</p> <p>Social distancing will also help to reduce the risk of close contact aerosol transmission and pickets should socially distance, where possible.</p> <p>Sanitiser will be provided, please sanitise hands before touching leaflets etc.</p>	<p>Medium</p>	<p>A</p>
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Activity (8)	Hazard (9)	Who might be harmed and how (10)	Existing measures to control risk (11)	Risk rating (12)	Result (13)
Consumption of Food and Drink provided at SU	<p>Transmission of COVID-19 from infectious individuals</p> <p>All visitors at risk of illness caused by</p> <ul style="list-style-type: none"> • allergy • failures of temperature control or food handling practices <p>All members at risk of scalding from accidental spillage of hot food /drinks.</p>	<p>Staff, students, visitors and any close contacts - Infection of respiratory illness</p> <p>Staff, students, visitors by consuming food and drink</p>	<p>Face masks are mandatory indoors (unless medically exempt), unless eating or drinking. We recommend that members collect food or drink from the SU and bring it back outside to consume.</p> <p>It is strongly recommended that members bring their own food and drink. Limited numbers of food and drink will be made available outside the SU at 9 am, 10 am and 11 am.</p> <p>Do not share any food or drink with any individual. Food items have been individually packed to avoid cross contamination.</p> <p>Please sanitise hands before touching any food preparation items and before/after eating/drinking. All items will be disposable, please throw waste away promptly and don't leave for others to dispose of.</p> <p>Coffee and tea are provided in catering urns to minimise the risk of burns or spillages.</p>	Low	A
Picketing, attending in-person teach outs and marching down Oxford Road	Slips and trips	Uneven pavement, wet floor, debris on pavement etc.	<p>Wear comfortable, flat footwear.</p> <p>Report any defects on campus to Estates on 0161 275 2424.</p> <p>UCU will ensure there is a marshal at the front and back of the march to co-ordinate any issues that arise, communication will be by mobile phone.</p>	Low	A

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Indoor activities – Student Union	Transmission of COVID-19 from infectious individuals	Staff, students, visitors and any close contacts - Infection of respiratory illness	<p>UCU recommend online teach outs, where possible.</p> <p>Maintain social distancing, where possible.</p> <p>Sit once seat apart (fixed seating), or at least one metre apart (movable seating) where possible.</p> <p>Face masks are mandatory indoors (unless medically exempt)</p> <p>Sanitise hands regularly, especially when entering and exiting the building.</p>	Medium	A
Interacting on picket lines and on march	Violence and aggression	All attendees due to inappropriate behaviour	<p>Please be polite and courteous at all times. Be considerate of others' viewpoints.</p> <p>Inappropriate behaviour will not be tolerated and persons will be asked to leave.</p> <p>Inform security of any issues on 69966.</p> <p>Do not block anyone from entering buildings.</p>	Low	A
In the event of a fire or requiring first aid	Fire, Injury to self or others.	Anyone	<p>In the event of a fire alarm please move away from the building that is being picketed and ensure others can easily exit.</p> <p>If a fire alarm occurs in SU please leave via your nearest exit promptly.</p> <p>If first aid is required for any reason, first aider's information is available in all University buildings. First aid boxes are available in all University buildings. All security staff are trained first aiders and can be contacted on 0161 306 9966.</p> <p>If injury is life threatening ring 999 immediately and ask for an ambulance.</p> <p>Defibrillators are present at the entrances of many University buildings. A list is available on Staffnet.</p>	Low	A

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Pickets outside buildings and marching on Oxford Road	Cold Temperatures	Anyone, risk of hypothermia or dangerous overcooling of the body.	<p>Check the weather forecast before attending, if extreme weather is forecast UCU will cancel outdoor activities.</p> <p>Wear appropriate clothing and footwear.</p> <p>Drink warm drinks regularly.</p> <p>Know your own limits and get yourself inside and warm if required.</p>	Low	A

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Action plan (14)				
Ref No	Further action required	Action by whom	Action by when	Done

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